



Raj Kumar Goel Institute of Technology, Ghaziabad
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15-04-2022

Minutes of the Meeting

13th meeting of IQAC was held on 12-04-022, with the following members present:

Sl.No.	Designation	Name & Other Details
1.	Chairman- IQAC	Dr. D. R. Somashekar Director-RKGIT
2.	Coordinator-IQAC	Dr. Sanjeev Goyal Professor-Physics
3.	Management Representative	Dr.Laxman Prasad Group Advisor-RKGIT
4.	Senior Administrative Officer	Mr. H.G.Garg Dean (Students Welfare)
5.		Dr.Puneet Chand Srivastav Dean -EII
6.		Dr.Ravindra Kumar Yadav Dean Academic & HOD-ECE
7.		Dr. Umakant Choudhary HOD-EEE
8.		Dr. Lalit Saraswat HOD-CSE
9.		Dr. Pushpendra Singh HOD-IT
10.		Dr. Poonam C. Kumar HOD-AS&H
11.		Dr. Vibhuti HOD MBA
12.		Dr.Ashok Kumar Yadav HOD-ME
13.		Dr. Rekha Singh HOD-Civil
14.		Dr. Amit Singhal HOD-CSE (IOT, AIML, DS)



1. **Welcome Note**

The meeting started with the warm welcome to all the members by the Coordinator-IQAC Dr. Sanjeev Goyal. He then requested Director to preside the meeting.

Director Dr. D.R. Somashekar welcomed all the members and asked Dr. Sanjeev Goyal to proceed.

Dr. Sanjeev Goyal thanked the chair and started to elaborate the agenda point wise.

2. **Review of the Previous Meeting (01-4-2022)**

Dr. Sanjeev Goyal (IQAC-Coordinator) told that, in the last meeting of IQAC which was held on April 01, 2022 the following agenda was to be discussed:

1. MOM of the Last Meeting (held on October 1, 2021)
2. Review of the reports of the last academic audit (even sem 2020-21)
3. Current academic policy & proposed policy for academic session 2022-23
4. Review of the R & D policy (incorporation of the copyrights at par with the patents)
5. Any other Issue with the permission of the Chair

However, on the request of the members who wished to study thoroughly the deficiency reports, current academic policy, leave rules and R & D policy, it was decided by the chairman-IQAC Dr. D.R. Somashekar that the same agenda along with a few more points will be discussed in the 13th meeting of IQAC.

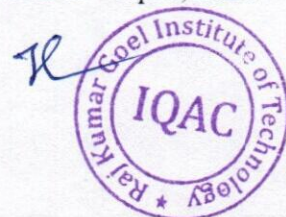
3. **Deficiency Reports of the Last Academic Audit (even sem 2020-21)**

Deficiency report of each department was discussed individually with the concerned HOD by Prof. Laxman Prasad (Group Advisor).

HODs told that they were working on to remove the existing deficiencies mentioned in the audit reports.

Prof. Laxman Prasad requested the coordinator-IQAC to mention the name of the auditors and date of their audits in the deficiency reports, which was noted by the coordinator for the compliance.

Director requested all the HODs to submit the compliance reports against the deficiency reports in soft/hard copy to the coordinator-IQAC on or before 18th April, 2022.




4. **Academic policy for academic session 2022-23:**

The academic policy 2021-22 of the institute which was prepared by Dr. Sanjeev Goyal and after incorporation of suggestions circulated to all the members of IQAC by Dr. D.R. Somashekar was discussed comprehensively for further amendments so that academic policy for the upcoming session 2022-23 could be prepared well in advance. A number of suggestions received from the members were discussed in detail and finally noted by the coordinator for the amendments.

The chairman-IQAC said that the remaining points of the agenda will be discussed in the next meeting to be held on 19th April 2022 in continuation to the 13th meeting.

Meeting ended with thanks to all the members present by the coordinator-IQAC.


(Dr. Sanjeev Goyal)
Coordinator-IQAC

Soft Copy to: All Concerned



RAJ KUMAR GOEL INSTITUTE OF TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC)

List of Members

13th Meeting (12th April 2022)

Conference Hall A- Block

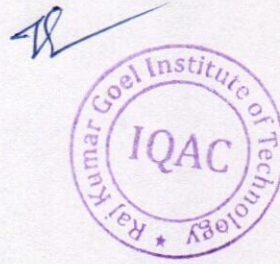
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2.	Coordinator-IQAC	Dr. Sanjeev Goyal Professor-Physics	
3.	Management Representative	Dr. Laxman Prasad Group Advisor	
4.	Senior Administrative Officers	Mr. H.G. Garg Dean Students Welfare	
5.		Mr. Vipul Goel Accounts Officer	
6.	Training & Placement Representative	Dr. Dilip Moza <i>Rohit Parag</i> Director-CRC	
7.	Senior Academicians	Dr. R. K. Yadav Dean -Academics & HOD-ECE	
8.		Dr. Puneet Chand Srivastava Dean- EII	
9.		Dr. Lalit Saraswat HOD-CSE	
10.		Dr. Umakant Chaudhary HOD-EE	
11.		Dr. Ashok Kr Yadav <i>Dr. Sambhakar for Gupta</i> HOD-ME	
12.		Dr. Rekha Singh HOD- Civil	
13.		Dr. Pushendra Singh HOD-IT	
14.		Dr. Vibhuti HOD- MBA	
15.		Dr. Poonam C. Kumar HOD-AS&H	
16.	Member (Industrialists)	Mr. Nirmal Singh	

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Dr. Anil Singh
HOD- C&B- Allied.



		Industrialist-Assomach Group Gzb	
17.	Nominee (Stakeholders)	Mr. Sandeep Mittal Father of Akanksha Mittal (CS 3 rd Year)	
18.	Nominee (Local Society)	Prof. S. C. Gupta Retd. Professor IIT Roorkee	
19.		Mr. Rajeev Garg Retd. Executive Engineer (PWD)	
20.	Nominee (Students)	Tanya Kansal EC 2017-18 Batch	
21.	Nominee (Alumni)	Ashutosh Pandey EC 2017 Passed Out	
22.		Ankit Patel ME 2016 Passed Out	





Sanjeev Goel <iqac@rkgit.edu.in>

13th Meeting of IQAC (12-04-2022)

1 message

Wed, Apr 6, 2022 at 11:09 AM

IQAC RKGIT <iqac@rkgit.edu.in>

To: DIRECTOR RKGIT <rkgitdir@rkgit.edu.in>

Bcc: Sanjeev Goyal <goyalsh@rkgit.edu.in>, Sanjeev Goel <iqac@rkgit.edu.in>

Subject: 13th IQAC meeting on 12th April 2022**Respected Sir/Ma'am,**

A meeting of all the members of IQAC is scheduled at **3 PM on 12th April 2022** in the conference room 2nd floor A-block.

All are requested to be present.

Agenda:

1. MOM of the Last Meeting
2. Deficiency reports of the last academic audit (even sem 2020-21)
3. Academic policy for academic session 2022-23
4. Review of the Existing R & D policy
5. Review of the Leave Rules
6. Academic Audit Odd Semester 2021-22
7. Examination Reforms
6. Any other Issue with the permission of the Chair

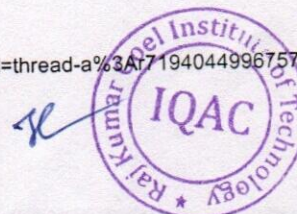
As discussed in the IQAC meeting dated 1st April, kindly find attached herewith the academic policy, leave rules 2016 & amendments, R&D Policy and deficiency reports (academic audit even semester 2020-21).

Regards

Dr.Sanjeev Goyal
Coordinator-IQAC

6 attachments

- Academic Policy -2021-22 (with all the suggestions incorporated).doc**
344K
- Leave Rules-RKGIT (2016).pdf**
2478K
- Leave Applications.pdf**
105K
- Master Soft ERP.pdf**
407K
- R & D Policy updated.docx**
74K
- Deficiencies Reports All Departments (Academic Audit Even Semester 2020-21).doc**
106K





Raj Kumar Goel Institute of Technology, Ghaziabad

INTERNAL QUALITY ASSURANCE CELL (IQAC)

12th Meeting Held on 01-04-2022

Action Taken

Sl.No.	Agenda	Action Taken	Remarks
1.	Academic audit Even semester 2020-21	Completed and reports were sent to all the heads.	
2.	Proposed academic policy for 2022-23	Suggestions were invited from all the members of the IQAC	
3.	Review of R & D policy	Suggestion were invited from all the heads	
4.	Dates for the academic audit odd semester 21-22	Dates were decided in consultation with the HODs.	

Dr.Sanjeev Goyal
(Coordinator-IQAC)

